



REQUEST FOR BIDS FOR SERVICES: UPGRADING AND MAINTENANCE OF 'NANSIS' – REQUEST 2017/19

Dear sir / dear madam;

The Institute of Marine Research (IMR) wishes to enter into an agreement for upgrading and maintenance of the *NANSIS* (Nansen Survey Information System) software.

We ask for your best offer on the requested service as specified in the annexes. Deadline for receipt of tenders are set to 31. January 2017 at 12:00/12 pm (local time, Bergen, Norway).

Questions regarding this request can be sent in the electronic procurement tool, Merccell, www.merccell.com, or by e-mail to: anskaffelser@imr.no

IMR is obliged to follow laws and regulations on public procurement, and will conduct the procurement in accordance with The Norwegian Public Procurement Act (Lov av 17. Juni 2016 nr. 73 om offentlige anskaffelser) and corresponding regulations - regulations on public procurement (Forskrift om offentlig anskaffelser av 18. august 2016) part I.

1. About IMR

With a staff of 750, IMR is Norway's largest centre of marine science. Our main task is to provide advice to Norwegian authorities on aquaculture and the ecosystems of the Barents Sea, the Norwegian Sea, the North Sea and the Norwegian coastal zone. For this reason, about fifty percent of our activities are financed by the Norwegian Ministry of Trade, Industry and Fisheries.

The Centre for Development Cooperation in Fisheries (CDCF) at IMR, provides technical assistance for development of sustainable fisheries and aquaculture in cooperating countries. CDCF is globally contributing to development of competence and capacity for ecosystem based management in order to achieve maximum sustainable benefits of its living aquatic resources.



2. The scope of the contract

IMR wishes to enter into an agreement for upgrading and maintenance of the NANSIS software.

NANSIS is a database with accompanying software for integrated survey data collection, quality control, storage, post processing and retrieval. Its primary use is to store data from fisheries research surveys and extract these data again for research and management purposes in an easy way.

The NANSIS software and database have been developed in cooperation with the Nansen program and Food and Agriculture Organization of the United Nations (FAO), for use aboard the research vessel *Dr. Fridtjof Nansen*. NANSIS contains most of the data collected by this vessel since the program started in 1975. A new vessel, *Dr. Fridtjof Nansen*, was finished in January 2017. It is scheduled that the new *Dr. Fridtjof Nansen* will start up with cruises on the coast of Africa/ Asia in May 2017.

The NANSIS software has been developed over several years in collaboration with the Indian software company, Umang. This contract has now expired and we need to enter a new contract for the adjustments and for future maintenance of NANSIS.

This document with annexes describes the development of NANSIS that will be part of this tender. The successful candidate will get access to the postgres database and the Delphi software source code and is expected to get a basic understanding of this source code at own cost.

The contract will last for two years, with option for IMR to prolong the contract for up to four additional years. Total maximum duration of the contract is six years.

For more information, and technical specification, please see enclosed contract with attachments.

3. Price

We ask for the lowest price for the above mentioned services. All prices are to be specified in USD ex.VAT.

4. Deadline for receipt of tender

Tenders must be IMR in hand no later than 31 January 2017 at 12:00/ 12 PM (Local time Bergen, Norway).



5. Delivery address

Tenders shall be delivered in the electronic procurement tool, Mercell, www.mercell.com, or by e-mail to: anskaffelser@imr.no E-mail is to be marked with: "Tender 2017/19"

6. Award criteria

The contract will be awarded to the tenderer who has delivered the best tender based on the following award criteria:

1. Price

All prices shall be specified ex.VAT. in Appendix 7- Total price and pricing provisions.

2. Quality and qualifications

- Answer to the requirements described in Appendix 1.
- Description of the qualification of the staff responsible for the execution of this contract

This award criterion shall be answered in Appendix 2: Contractor solution specification (description of the maintenance services).

3. Service Level Agreement (SLA)

The tenderer shall submit a service level agreement that stipulates requirements concerning response times and the quality of services that form part of the tenderer's maintenance services. The SLA must include how fast the tenderer shall respond to reported errors and how fast the errors shall be rectified. Response times for user support services shall also be stipulated.

This award criterion shall be answered in Appendix 5: Contractor solution specification (description of the maintenance services).

The tenderers have an independent responsibility to document the above-mentioned award criteria. Insufficient documentation or lacking information can lead to rejecting of the tender.



7. Requirements for the tender

Requirements regarding the structuring of the tender:

The tender shall be structured in the following manner:

Part 1: Letter containing the Tender

The tender letter shall be signed by a person who is authorized to legally bind the company.

The letter shall clearly state that the tender is made for meeting the Contracting Authority's requirements. Any deviations or reservations shall be also be clearly stated in the tender letter, and described in a precise and unambiguously manner.

Part 2: Answer to award criterion Price – to be filled out in Appendix 7

Part 3: Answer to award criterion Qualification – to be described in Appendix 2

Part 4: Answer to award criterion Service Level Agreement (SLA) – to be described in Appendix 5

Part 5: Wages and conditions of work

The tenderers are to confirm that the requirements in the regulations on wages and working conditions in public contracts (Forskrift om lønns- og arbeidsvilkår i offentlige kontrakter av 8. Februar 2008 nr. 112) § 5 are fulfilled, cf. Annex 2: Statement regarding wages and working conditions. For more information see The Agreement, clause 5 and Appendix 6.

Part 6: Relevant annexes (if any)

8. Contract award notice

Decision on contract award will be noticed in written, to all tenderers.

9. Contract

The contract will be based on Maintenance Agreement – The Norwegian Government's Standard Terms and Conditions for IT Procurement SSA-V, cfr. annex 1.

10. Attachments

Annex 1: Maintenance Agreement – The Norwegian Government's Standard Terms and Conditions for IT Procurement SSA-V with appendices 1-9

Annex 2: Statement regarding wages and working conditions