

## **Competition Basis**

Competition for the procurement of  
Call for proposal – Experiences with efficiency  
of mechanical recovery during oil spill events.

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# 1 Invitation to tender

## 1.1 Contracting authority

### *The Norwegian Centre for Oil Spill Preparedness and Marine Environment*

The Norwegian Centre for Oil Spill Preparedness and Marine Environment is a subordinate agency reporting to the Norwegian Ministry of transport and communications. The Centre's mission is to be a leading Centre of competence in the fields of oil spill preparedness and marine debris, both nationally and internationally. The Centre is to promote best available scientific and experience-based knowledge and be a catalyst for cost-effective and environmentally friendly technologies, methods and other measures in the combating of oil spills and marine litter.

### *The Norwegian Coastal Administration*

The Norwegian Coastal Administration is the Norwegian Ministry of Transport's agency for maritime transport, maritime safety, ports, and acute pollution preparedness. The Norwegian Coastal Administration works actively for an effective and safe maritime transport by maintaining the transport industry's need for navigability and effective ports. The Norwegian Coastal Administration prevents and mitigates the harmful effects of acute pollution and contributes to a sustainable development of the coastal zone.

For further information about the Norwegian Coastal Administration's organization and activities, please consult our website at [www.kystverket.no](http://www.kystverket.no)

### *The Norwegian Environment Agency*

The Norwegian Environment Agency is a directorate under the Ministry of Climate and Environment, with obligations to exercise authority, carrying out the policy of the Government, professional guidance and supervision. The primary task of the Petroleum Section in the Environment Agency is to process applications for permit according to the Pollution Control Act, give permission to the activities with specific terms, issue regulations and set requirements for oil spill contingency.

The three governmental agencies cooperate in *Statlig samarbeidsforum for FoU oljevern*. The purpose of the forum is to promote more environmentally friendly and efficient national oil spill preparedness and response. By identifying and promoting knowledge gaps and research needs the forum shall foster coordinated and cost-effective research and development initiatives of high relevance to operational preparedness and response.

The Norwegian Centre for Oil Spill Preparedness and Marine Environment is conducting this competition on behalf of the above-mentioned clients.

Contracting institution's name and contact person.

Name:	Lars Øyvind Aasgaard
Email:	lars.oyvind.aasgaard@marintmiljo.no

## **1.2 Objective and scope of the procurement**

We refer to the project description in Attachment 1 for information.

Please note that the contract is subject to Norwegian law. Competition documents designed in English are intended as a guide for foreign suppliers. Documents designed in Norwegian take precedence in the event of conflict with documents designed in English.

## **1.3 Preliminary progress plan for the procurement process**

Activity	Planned time (yyyy/mm/dd)
Deadline for questions regarding the Competition Basis	2021.03.23
Deadline for submission of tenders	2021.04.07 12.00 pm
Evaluation of qualifications and tenders	Week 14
Notification of choice of supplier	Week 15
Contracting signing	Week 16
Date of delivery	2021.08.06

## **2 Rules for conducting the competition**

### **2.1 Procurement procedure**

The procurement procedure will be undertaken in accordance with the Public Procurement Act of 176 June 2016 (LOA) and the Public Procurement Regulations (FOA) FOR 2016-08-12-974 Part I, as well as the provisions stipulated in this Competition Basis.

The Norwegian Centre for Oil Spill Preparedness and Marine Environment invites relevant suppliers to submit tenders under this competition.

The competition will be conducted as a tender competition procedure in a single phase, in accordance with Part I of the Regulations.

The Norwegian Centre for Oil Spill Preparedness and Marine Environment reserves the right to conduct negotiations with the suppliers.

## **2.2 Public access and duty of confidentiality**

As a public administrative body, the The Norwegian Centre for Oil Spill Preparedness and Marine Environment is subject to the Freedom of Information Act of 19 May 2006.

The tender documents and procurement records may be exempted from access to the public, cf. Chapter 3, Section 23 of the Freedom of Information Act, until a supplier has been selected.

Should a petition for access to public records be submitted after a supplier has been selected, the contracting authority will assess whether the procurement records and tender documents to which access has been requested contain information of a nature that requires it to be exempt from access to the public.

The Norwegian Centre for Oil Spill Preparedness and Marine Environment and its employees are required to prevent others from gaining access to or knowledge of information about another's private circumstances or technical devices and procedures or operational and business matters which for reasons of competition are important to keep confidential, cf. Chapter 3, Section 13 of Public Administration Act. The Norwegian Centre for Oil Spill Preparedness and Marine Environment will contact the submitter of the tender in connection with such an assessment.

## **2.3 Tender validity period**

Tenders are binding until three months after the tender is submitted.

# **3 Requirements to be met by the suppliers.**

## **3.1 Mandatory requirements**

<b>Requirement</b>	<b>Documentation requirement</b>
The supplier shall demonstrate satisfactory payment of tax and value added tax.	Formal certificate documenting payment of taxes not older than 6 months Formal certificate documenting payment of VAT not older than 6 months  Suppliers from outside of Norway must present certificates issued by the corresponding authorities in their home country.

### **3.2 Requirements related to the supplier's organisational and legal position.**

<b>Requirement</b>	<b>Documentation requirement</b>
The supplier must be a legally established enterprise.	Norwegian companies: Formal certificate of registration from the Register of Business Enterprises in Brønnøysund.  Foreign companies: Formal certificate of registration from the official register of business enterprises in the country where the supplier is established.

### **3.3 Requirements related to the supplier's technical/professional qualifications**

<b>Requirement</b>	<b>Documentation requirement</b>
The supplier must have experience from comparable assignments.  By this is meant at least three deliveries in the last 5 years with relevance for this assignment / delivery. Relevant deliveries mean study assignments with a similar scope and within the theme as described in the invitation.	Description of the supplier's three most relevant assignments during the last 5 years. The description must include an indication of the value, time and recipient of the assignment. It must be stated what has been delivered and what role the supplier has played in the delivery.  It is the supplier's responsibility to document relevance through the description. The supplier can document the experience by referring to the competence of personnel he has at his disposal and can use for this assignment, even if the experience has been gained while the personnel have performed service for another supplier.

### **3.4 Requirements related to the supplier's economic and financial position**

<b>Requirement</b>	<b>Documentation requirement</b>
The supplier must have adequate financial capacity to meet the contractual obligations.	A credit assessment/rating, not older than 6 monthsr, which is based on the last known accounting figures. A rating must be carried out by a publicly approved credit assessment institution. The Research Council may also obtain its own credit assessment when appropriate.

## **4 AWARD CRITERIA**

The commission will be awarded on the basis of which tender is the most economically advantageous, based on the following criteria:

Criteria	Documentation requirement
<p>Price (20% weight)</p> <p>The assignment has an upper fixed limit of 1,000,000, - excl. VAT. Suppliers who exceed the limit will be rejected from the competition.</p> <p>The suppliers will be evaluated on the offered total price for the assignment.</p> <p>Prices must be quoted in Norwegian kroner (NOK), excluding VAT.</p>	<p>See more at mercell</p>
<p><i>Competence (40% weight)</i></p> <p>Scores will be given after comparing the offers in relation to the competence of the offered personnel. A permanent team of named persons shall be offered for the completion of the assignment where roles and hourly distribution in the offered project team are specified. The following will be emphasized under this sub-criterion:</p> <ul style="list-style-type: none"> <li>· Degree of knowledge and experience with the specific subject of the study, knowledge of oil spill preparedness and response in general, and to which extent personnel can refer to participation in relevant previous studies.</li> <li>· In what degree the assembled project team have the relevant competence to carry out the assignment as described in the offer, including project participants' field and level of education, as well as relevant professional experience.</li> </ul>	<p>A presentation of the consultancy-team with CVs of all participants. As a minimum, the presentation of the team and CVs shall show formal competence and experience.</p>





## **5 Submission of tenders and tender design**

The tender must be delivered in the design specified by the electronic submission system.

The contract is for information only and shall not be completed as part of the offer.