



Appendix 8 Ethical guidelines for suppliers

Appendix 8 Declaration form

Ethical guidelines for suppliers

1. Purpose

AtB relies on trust and a good reputation. To achieve this, we rely on high ethical standards in our service provision. When facing our customers, our suppliers shall act with intercession and courtesy. The suppliers are to comply with the ethical guidelines stipulated below, internationally recognised conventions and relevant national legislation.

2. Responsibility

The supplier is responsible for ensuring that the guidelines are known in their organization that supplies goods and/or services to AtB and facilitate the review and availability of these. The supplier shall perform their obligations and act externally in an ethically sound manner, so as not to prejudice the reputation of AtB. AtB will also address these guidelines in its status meetings.

3. Health, safety and environment (HSE)

The supplier shall ensure that the undertaking systematically works towards meeting the requirements of health, environment and safety that are in accordance with internationally recognised standards and national legislation.

4. Corruption and bribery

Suppliers shall conduct themselves with a high level of integrity. The supplier shall not provide or receive any kind of unacceptable benefits with the intention of obtaining advantages in relation to AtB or in relation to services performed on behalf of AtB.

5. Environment

AtB aims to minimize the negative environmental consequences of the undertaking's activities, products and services.

6. Money laundering

The supplier is to refuse to take part in any kind of money laundering activity and shall establish measures to prevent the undertaking's financial transactions from being used for money laundering purposes.

7. Free competition

The supplier shall not cause or be part of any contravention of competition legislation, such as an illegal collaboration on prices, illegal market collaboration or any other kind of conduct that leads to a contravention of the competition legislation.

8. Follow-up

The supplier is obliged to comply with the requirements stated in this document in its own operations and to contribute to compliance with the requirements by the subcontractor(s) that are instrumental in the performance of this contract.

9. Sanctions

Any breach of the provisions stated in this document may have effect on the contractual relationship, if these guidelines are made part of the contract for the delivery to the public.

I, the undersigned, hereby declare that the abovementioned obligations will be met.

Place: _____ Date: _____

Signature of General Manager: _____